

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
OCTOBER 23, 2008**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Susan L. Laudenslager
File Number 2009-01043
(NO DECISION MADE)

Susan Laudenslager – A

2. Philip L. Innes
File Number 2008-01045
(NO DECISION MADE)

Philip Innes – A
Thomas S. Innes - W

3. Vincent S. Carfora
File Number 2009-01046
(NO DECISION MADE)

Vincent Carfora – A

4. Jacqueline D. Kretzer
File Number 2009-01047
(NO DECISION MADE)

Jacqueline Kretzer – A
Laura Ann Moschella - W

5. Armin Delmont Harris, Sr.
File Number 2009-00951
(NO DECISION MADE)

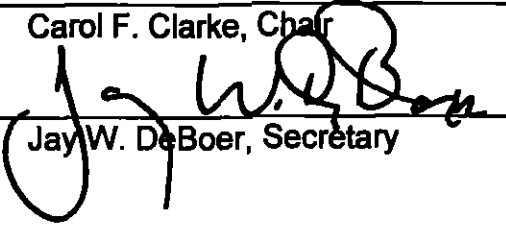
Armin Harris, Sr. – A

The meeting adjourned at 1:30 PM

Virginia Real Estate Board



Carol F. Clarke, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil
Title: Presiding Officer
 3. Agency: Real Estate Board
 4. Transaction: Informal Fact-Finding Conferences on October 23, 2008
 5. Nature of Personal Interest Affected by Transaction: _____
None
 6. I declare that:
 - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

 - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
- Ann Marie Brigil 10/23/08
Signature Date